

Shobrooke Parish Council Meeting

Minutes of the meeting of Shobrooke Parish Council held at the Village Hall
on Wednesday 12th March 2025 at 7:30pm

The meeting commenced at 7:30 pm

Members Present: Cllr A Jones (Chair) Cllr C Furse (Vice-Chair),
 Cllr L Balkwill Cllr S Collier
 Cllr J Leaming Mrs A Clarke (Clerk)

01/03/25 The chair opened the meeting welcomed everybody, there were no members of the public in attendance. Apologies for absence were received from Cllr Tuffin and Cllr Jenkins.

02/03/25 There were no Declaration of Interest

03/03/25 Minutes of the last meeting held - From February 2025 were agreed and signed as a true record, proposed by Cllr Furse and seconded by Cllr Collier.

04/03/25 Co-option - Cllr Leaming mentioned a person who may be interested in joining the council.

05/03/25 Parish council - Matters arising-

05.01 It was agreed that the meetings would change from monthly to every other month for a trial period. Any matters/ planning issues arising could be dealt with by an extra ordinary meeting or a zoom/teams meeting. Proposed by Cllr Collier and seconded by Cllr. Balkwill

05.02 Policy Amendments: Standing Orders updated by NALC, FOI (Freedom of Information) have both been sent to the councillors and no further amendments are required. These will be formally adopted and approved at the Annual Meeting in May. The new updated financial regulations have yet to become available.

05.03 Shute traffic latest/20 is plenty update, after the signs were stolen, a different type of sign will be purchased, to prevent further thefts.

A few discussions have been raised to the chair on this matter, from people outside the parish area. The purpose of the signs in this area are to reduce the speed to prevent accidents happening between cars, families and parishioners that live along the road.

Devon County Councillor Squires has been involved in this matter and provided the council with an update from Highways and the next steps of testing that will be carried out.

06/03/25 Mid Devon District Council

06.01 Planning Applications:

25/00334/PNFG Erection of a forestry storage building in woodland at Orchard Hayes Wood) Efford and

25/00347/OUT Outline for the erection of an agricultural workers self-build dwelling with all matters reserved at Oakley Farm Shobrooke

The council discussed both matters and were concerned that no one has attended the meeting to put their proposals forward.

06.02 There were no planning Decisions

07/03/25 Report from DCC Councillor Squires:- Reorganisation due to devolution was discussed and there is a meeting within DCC next week on this as they do not agree with the district councils views on devolution. A number of councillors from DCC are retiring. Comments were raised on the roads and white lines see 09.01 below.

08/03/25 Finance The following payments were approved:-

Item	Payee	Purpose	Amount £
08.03.01	Ionus	Website	£7.20
08.03.03	A. Clarke	Salary and expenses	£340.87
08.03.04	HMRC *	PAYE (nothing to pay as still in credit)	£0.00
08.03.05	Lloyds Bank	Charges	£4.25

The following details regarding finance were noted.

8.03.06 Parish Council receipts £9.22 Interest

8.03.07 The Balances for the Parish Council Current Account is £5537.23

Reserve £10528.71 at the end of February.

Future routine payments will be paid as and when they arise with approval at the next meeting. Non routine payments will have to be approved at the next meeting.

The fixed asset register was discussed and updated.

09/03/25 Roads and Footpaths.

09.01 Mention of the white lines on the roads not being marked up and being dangerous, DCC Squires indicated the reason for the delay, there are only 2 firms that carry this out for the whole of Devon.

Footpaths, Cllr Furse indicated the Brooke has been repaired along with the steps.

Cllr Balkwill pointed out the missing latch near Moor Farm, further pot holes at Raddon Cross and subsidence that the clerk will report.

10/03/25 Play Park

10.01 Overhead Electric cables, a parishioner contacted the council about the electric cables touching the trees in the park, they were burning into the trees therefore making them live. The electric company Hi-line, have been out, however they will need to turn the electric off in the area between 9-12am to cut the trees back, in the interim (as no date has been provided for this) the area is cordoned off.

10.02 Replacement of small swings and repairing the surfacing at the roundabout were discussed, this being a continuation of the discussion held at the last meeting, where it was decided that only metal frames will be considered due to longevity of the items previously purchased. The clerk will look into further grant applications in the interim. Cllr Jones will get a quote for the small swings.

11/03/25 Clerks Report: A discussion was held about the Fixed Asset Register and an updated one will be provided in preparation for the year end accounts. A list of emails received were summarised for the council.

12/03/25 Miscellaneous matters/ correspondence, Cllr Collier raised a number of corrections that are needed in the Brooke, taking the most recent edition, the clerk will contact them direct with these amendments

13/03/25 Minor Matters and Items for Future Agenda

13.01 Cllr Collier indicated a Fun Run is being planned for 15th June raising funds for the Church, the aim is to make this a village event. The council will provide a donation for food and/or drink.

14/03/25 Date of next meeting: 14th May 2025 at the Village Hall at 7pm for the annual parishioners meeting, which will then be followed by the annual general meeting of the council.

The chair closed the meeting at 21:00 hours.

Signed.....

Dated.....