

Shobrooke Parish Council Meeting.

Minutes of the Annual General Meeting held at the Village Hall on Wednesday 8th May 2024 at 19.30pm

The meeting commenced at 7:30 pm

Members Present: Cllr A Jones(Chair), Cllr C Furse (Vice-Chair)
Cllr S Collier Cllr L Balkwill
Cllr Squires Mrs A Clarke (Clerk)

Public Participation. 3 Parishioners attended the meeting.

Housing and anti social behaviour. A mop has contacted housing and the police regarding a parishioner. Diary sheets have been received by the mop to monitor the situation. Another mop raised concerns over a resident in the neighbourhood and how they were put there, the chair explained they would need to get hold of Mid Devon housing to ascertain that. Mention was made of dog behaviour locally. Mid Devon do have a system for reporting nuisance dogs, if applicable.

Formal Business

- 01/05/24** **Election of Chairman** after a discussion, Cllr Jones is elected as the new the chairman and Chris Furse voted in as Vice Chairman. Proposed by Cllr Balkwill and seconded by Cllr. Collier. Declaration of acceptance of the offices were duly signed.
- 02/05/24** **Apologies** - received from Cllr Tuffin and Cllr Jenkins
- 03/05/24** **Declaration of Interest** - none
- 04/05/24** **Minutes of the last AGM meeting held on Wednesday 10th May 2023 and minutes of the meeting held on the 10th April 2024-** were agreed and signed as a true record.
- 05/05/24** **To consider any applicants for co-option** - Standing orders were suspended whilst a discussion was held with a mop who attended the meeting. Plans for attracting new councillors was considered. The village email and The Brooke will be used to let the parishioners know about the planned event:- 9th July where by mop can come along to find out more about what happens with the parish council.
- 06/05/24** **Reports from DCC.** Cllr. Squires mentioned the devolution as this has gone through the councils and a government agreement will come in September with an additional 16 million in funds. Cllr Hart is standing down from Devon County Council, a long standing councillor well respected in the council who achieved a great deal during his term. There were no reports from MDDC Councillors
- 07/05/24** **Parish Matters/Reviews:**
7.1 D Day - Tiverton will raise a flag of peace on the 6th June. The war memorial at Shobrooke will be decorated.

7.2 School Close replacement of felled trees. The residents have requested something smaller. Mid Devon District council, street team would be required to plant new trees. The clerk will check with MDDC.

7.3 Reviews -
7.3.1 Bank signatories – no changes to be made.
7.3.2 The dates for meetings in 2025 were approved.

7.3.3 Asset register - as per the requirements of the annual auditing, the war memorial replacement price was queried. Cllr Collier ascertained the figure in the insurance policy. Councillors were shocked at the increases of the replacement costs of the assets.

7.3.4 Review the Insurance Policy - a discussion was held on the aspects within the policy to be amended and re-quote with them. Contents and sports figures were discussed and will be amended.

7.3.5 Risk Assessments was sent around for everyone to view.

08/05/24 **Mid Devon District Council Planning Matters** no new matters or appeals or enforcement for discussion.

09/05/24 **Election of officers/representatives, other than existing representatives.**
Neighbourhood Watch Officer - Cllr. Collier suggested Lesley Browne who has accepted. Playing Fields Liaison Officer is Ben Jacobs and the council thanks him for his continued contributions to the council date.

10/05/24 **Road and Footpaths**
10.1 Outstanding Road and Footpath issues - a discussion was held on road closures in the region.
10.2 Mention was made of spring water run off.
10.3 A request for a bin to go at the top park gate, as poo bags have been left there. Opposite the war memorial

11/05/24 **Finance**
11.1 Parish Council receipts Current Account: MDDC Precept received - £9000.00
11.2 Approve the following Parish Council payments: Clerks wages £344.67 (printing costs included for agar), HMRC (currently in credit), ICO, £40 (DDR will reduce this by £5), Ionus (website fees)£1.20, Mid Devon Handy Man £96 for maintenance. Edwin Tucker and Sons £226.50 for the memorial bench.
11.3 Balances:
11.4 Parish Council Current Account balance: £10431.00
11.5 Parish Council Footpath balance (in above current account figure): £311.74
11.6 Parish Council Reserve Account balance: £12437.66 (funds are being reserved for play equipment)
11.7 Financial Statement and Budget Monitor were updated.
11.8 **AUDIT 2023 – 2024**
11.8.1 The council approved and signed the Certificate of Exemption from limited assurance review.
11.8.2 The council approved and signed the Summary of Receipts and Payments for year ended 31st March 2024.
11.8.3 The Fixed Asset Register for the year ended 31st March 2024 were agreed and approved.
11.8.4 The Fixed Asset Risk Assessment for the year ended 31st March 2024 was agreed and approved
11.8.5 To note the Annual Return Explanation of Variance.
11.8.6 The council approved the Statement of Internal Control for the year ending 31st March 2024. The clerk explained this new statement that is required in the agar.
Explanations were provided to the councillors about the new documents the clerk has to provide with the agar this year. Risk assessment and risk management etc.

12/05/24 **Councillor's Reports**
12.1 To consider any Councillor reports for areas of responsibility. Crediton Cluster meeting was discussed. Cllr Jones mentioned the wifi in the village hall project and how far this is moving forward, a survey will be the next stage. Memorial plaque was discussed.
12.2 Playing Fields and grant application. Posts have been taken down. The clerk had a list of questions that the Wicksteed the provider needs answers to and Cllr. Jones provided the details of the location for these.

12.3 To note weekly inspection reports which needs a problem resolving, which is the surface around the roundabout.

13/05/24

Clerk's Report - Parish Council

13.1 Mention of the parish council vacancies to go into the Brooke.

13.2 correspondence received over the last month was relayed to the councillors.

14/05/24

Minor Matters and Items for Future Agenda

15/05/24

Date of next meeting: Wednesday 12th June 2024 in the Village Hall

_____ Chair

_____ Dated