

Shobrooke Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Shobrooke Parish Council for the purpose of transacting the following business.

**Agenda for the meeting of Shobrooke Parish Council to be held at the Village Hall
on Wednesday 13th March 2024 at 7:30pm**

Dated: 6th March 2024

Signed: *A Clarke*

Clerk to the Parish Council

Mrs. Clarke

shobrookepc@gmail.com

Tel: 07886004919

Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes (3 mins per person).

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances).

Agenda

01/03/24 Welcome and Apologies for absence

02/03/24 Declaration of Interest

2.1 Register of Interests (ROI). Councillors to update as required

2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.

2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

03/03/24 Minutes of the last meeting held - on the 14th February 2024, To be agreed and signed as a true record

04/03/24 Parish council - Matters arising-

04.01 Housing

04.02 Memorial Bench

04.03 Town and Parish Charter review (continuation from the previous meeting).

04.04 Financial Regulations policy to be approved.

05/03/24 Mid Devon District Council

05.01 Planning Applications: - None

05.02 Planning Decisions: -

05.02.01 24/00174/PNAG Prior approval not required for the erection of an agricultural building.

05.02.02 23/01770/LBC Listed building works have been approved. East Lodge.

06/03/24 Reports from MDDC Councillor (Cllr Jenkins and Cllr Tuffin), DCC Councillor (Cllr Squires)

07/03/24 Finance

Item	Payee	Purpose	Amount £
07.03.01	Ionus	Website hosting	£1.20
07.03.02	A. Clarke	Salary and expenses	£250.41
07.03.03	HMRC *	PAYE	£77.00

- 7.1 Parish Council receipts : Interest of £8.97
- 7.2 Parish Council payments Current Account: None
- 7.3 To approve authorisers/signatories for this month's online payments as above.
- 7.4 Balances:
 - 7.4.1 Parish Council Reserve Account (bus inst) balance: £8135.80 (£4,000.00 ring fenced for play equipment)
 - 7.4.2 Parish Council Footpath balance: £311.74
 - 7.4.3 Parish Council Current Account balance: £4627.24
- 7.5 Vat figure being reclaimed £2275.91.

08/03/24 Roads and Footpaths- updates or report of issues to be solved.

- 08.01 Temporary traffic restriction in May from Nomansland Farm to Westwood Farm
- 08.02 Changes to bus services in April 2024

09/03/24 Clerks Report

- 09.01 Grant related information.
- 09.02 Correspondence received:- Village Hall Audit information

10/03/24 Miscellaneous matters/ correspondence:

11/03/24 Minor Matters and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

12/03/24 Date of next meeting: Wednesday 10th April 2024, at 7.30 pm, at the Village Hall

End of formal business