

Shobrooke Parish Council

Minutes of the meeting held at the Village Hall on Wednesday 14th February 2024 at 19.30pm

The meeting commenced at 7:30 pm

Members Present: Cllr C Furse (Chair),
Cllr. L. Balkwill

Cllr A Jones (Vice-Chair)
Mrs A Clarke (Clerk)

Public Participation. None

01/02/24 Welcome and Apologies for absence: The Chair opened the meeting, apologies were received from Cllr. Tuffin, Cllr Jenkins, Cllr Collier.

02/02/24 Declaration of Interest: None

03/02/24 Minutes of the last meeting held: on the 10th January 2024, were agreed and signed by the chair as a true record

04/02/24 Parish council - Matters arising:

04.01 Town and Parish Charter review, appears as amendments rather than changes. Cllr Jones produced the past version and the new version and a debate was held on what changes are contained within the new version, a review will take place before the May deadline for submission of replies to MDDC

04.02 Landmark tree - this has arrived and is in a holding location prior to planting when the weather allows ideally by the end of February.

04.03 A resolution was passed to approve and adopted the following policies:- Standing orders and Privacy policy, proposed by the chair and seconded by the vice chair and approved by all councillors. These policies will be placed online.

04.04 Playground annual inspection - booked but a date has not been provided by Rospa. The clerk will contact Rospa with a view to setting a specific date.

05/02/24 Mid Devon District Council:

05.01 Planning Applications: - 24/00174/PNAG Prior Notification for the erection of an agricultural storage building. This doesn't require parish council comment.

05.02 Planning Decisions: no new details.

06/02/24 Reports from the MDDC Councillor and DCC Councillor : None

07/02/24 Finance

Item	Payee	Purpose	Amount £
07.01.01	Ionus	Website hosting	£1.20
07.01.02	A. Clarke	Salary and expenses	£248.97
07.01.03	HMRC *	PAYE	£77.00

7.02 Parish Council receipts Current Account: No new income has been received.

7.03 Parish Council payments Current Account: As above in 07.01

7.04 To approve authorisers/signatories for this month's online payments. The chair indicated that paye has to be authorised by the chair and vice chair to meet with the financial regulations

7.05 Balances:

7.5.01 Parish Council Current Account balance: £4954.41

7.5.02 Parish Council Footpath balance (in above current account figure): £311

7.5.03 Parish Council Reserve Account balance: £8126.83, this accrues interest on a monthly basis. (£4,000.00 funds held for match funding on grant applications for play equipment).

7.06 Vat return - the last return was sent in at the beginning of January 2022, the clerk will apply for the VAT refund in due course to tie in with this year end.

7.07 Future plans - reserves, a discussion was held on the amount of reserves that should be held. There is no definite answer to this question as precepts and council sizes vary across the county. Previous advice received from MDDC/DCC was considered as to the amount that should be stored. The council has sufficient reserves to accommodate any liabilities due across the year.

08/02/24 Roads and Footpaths:

08.02 P3 forms and an update from the footpath warden has been provided and these have been submitted to DCC. The council wish to thank the footpath warden Ms Maher for her continued hard work.

09/02/24 Clerks Report:

09.01 The clerk provided a report detailing the recent training course attended for grant applications with regards to our current requirements to obtain funding for the playing fields equipment that we are seeking to replace.

09.02 The clerk ran through the correspondence that had been received. A few requests were made for certain items to be forwarded to various councillors.

10/02/24 Miscellaneous matters/ correspondence:

10.01 MDDC have requested information regarding any internet facilities at the village hall. Cllr. Jones has been investigating Wildanet, Gigaclear and Airband and none of them cover this area. They have the councillors details for future information. Cllr Balkwill indicated that another option would be Starlink or Gemini, based on satellite usage. These details will be relayed to MDDC.

11/02/24 Minor Matters and Items for Future Agenda:

Memorial Seat. Pot holes with regards to the HS2 provisions and drainage.
Housing, full discussion to be held to try to move the matter forward.

12/02/24 Date of next meeting: Wednesday 13th March 2024, at 7.30 pm, at the Village Hall.

13/02/24 The meeting ended at: 20:30 hours.

Signed.....

Dated.....