

Shobrooke Parish Council Meeting.

**Minutes of the meeting held at the Village Hall on
Wednesday 10th January 2024 at 19.30pm**

The meeting commenced at 7:30 pm

Members Present: Cllr C Furse (Chair),
Cllr S. Collier
Cllr. Tuffin

Cllr A Jones (Vice-Chair)
Cllr. L. Balkwill
Mrs A Clarke (Clerk)

Public Participation. None

Formal Business

01.1.24 Welcome and apologies for absence:

The Chair opened the meeting. Apologies were received from Cllr. Squires, Cllr. Jenkins.

02.1.24 Declaration of Interests/Dispensations: None

03.1.24 Minutes of the previous meeting:

The minutes of the meeting of Wednesday 13th December 2023 were agreed as a true record. The Chair signed the minutes.

04.1.24 Matters arising:-

04.01 Date of the APM - Same date as the AGM starting at 7pm. (Second Wednesday)
Speaker to be arranged.

04.02 Maintenance Contracts - Only the grass cutting is a new contract the clerk to follow this up. Mention was made of footpaths however this was considered in footpaths below.

04.03 Policies to review - updates, standing orders, financials and FOI ones to be placed online.

04.04 De-fib update - Cllr Jones had a proforma invoice for authorisation at this meeting. £83.99. Cllr. Balkwill wanted to find out about the use of the De-fib Cllr. Jones indicated there was a site where the De-fib use is updated. It has been taken for use but not used on a number of occasions.

04.05 Budget Update and vat return, Chair asked when the last one was carried out the clerk will confirm the date and follow up with a new one for the current year. The clerk provided a basic rundown of those payments which have increased over the year and those that may increase in due course.

05.1.24 Mid Devon District Council:

05.01 Planning Application: 23/01770/LBC - The council discussed the application and support the application.

05.02 Planning Decision: None, Cllr Tuffin explained about the narrow planning guidelines, that MDC have to work with, discussing McDonalds application in Crediton.

06.1.24 Reports from Councillors. Cllr Tuffin discussed matters raised by the parish council with

MDC. The parish council want to see if time resolves the matter in the interim. Social housing was also discussed yet the parish councillors felt that MDC didn't deal with the question raised and raised aspects that need resolving. Cllr. Tuffin indicated that there is a waiting list of over 900 people in MDC area.

07.1.24 Finance

07.01 The council noted the payment from Lloyds of £75.

07.02 The council approved this months payments as listed on the agenda to:-
HMRC £77.00, Clerks wages £248.97, Ionus (Website) £1.20, De-fib Pads £83.99,
Balances on accounts:- current account £5,414.57, Reserve account £8118.48

07.03. Note about payments for the grass cutting made in December prior to Xmas

07.03 Foot path balance remains the same as MDC has been paying for the repairs.

08.1.24 Roads and Footpaths:

08.01 Maintenance contracts, Ros Davies is no longer in the post. C Maher, our footpath warden has contacted Devon CC but had no response on this. The clerk will follow this up to find out who the replacement is and contact them and provide C Mahers details.

08.02 Devon CC have been paying for the maintenance of our 26 footpaths.

08.03 Roads:- they have filled in the area at the Lodge, the dragon patcher hasn't been here for the last year. There is talk about the HS2 money being provided for patching.

09.1.24 Clerk's report:

09.01 Filing of the precept has been completed.

09.02 Paye Software update is a problem the clerk will contact HMRC directly to confirm the way forward

09.03 Correspondence received - Crediton master plan consultation, Crediton Cluster Meeting, various press releases about parking, survey of rural services, Migrating to Tiverton - art trail. Devon Funding notices etc. Various councillors requested various email correspondence to be sent to them.

09.04 Devon wildlife trust have offered us a free tree, due to re-planting after ash die back. Cllr Balkwill indicated a silver birch should be requested.

09.05 An enquiry was made about a prospective neighbourhood watch warden via Cllr. Collier, who asked about what the roll entailed and the chair and vice chair answered the queries raised.

09.06 Grants - The clerk has researched a number and have found many are currently closed to any applications and had received a notification of training in grant writing and requested this to the council. The council approved the clerk to proceed to training on this.

10.1.24 Miscellaneous Correspondence - none

11.1.24 Minor matter and items for future agenda - none Cllr. Collier and Cllr. Tuffin indicated that they will not be available at the next meeting and give there apologies tonight.

12.1.24 Date of next meeting: Wednesday 14th February 2024, at 7.30 pm, at the Village Hall

13.1.24 The Meeting closed at 20:22pm

_____ Chair

_____ Dated