

Shobrooke Parish Council

Minutes of Annual Parish Council meeting held in the Village Hall on Wednesday 10th May 2023

The meeting commenced at 7.30pm

Members Present

Cllr C Furse (Chair)

Cllr L Balkwill

Cllr G Barnell

In attendance: Parish Clerk

Public Participation – standing orders suspended

There was no public participation.

Standing orders reinstated

01/05 Apologies - none

02/05 Declaration of Interest -None noted

03/05 Minutes of the last meeting held on Wednesday - 12th April 2023 were agreed and signed as a true record.

04/05 Parish Council – Matters arising:-

04.01 Dates for 2024 all on a Wednesday (10th Jan, 14th Feb, 13th March, 10th Apr, 8th May, 12th June, 10th July, 11th Sept, 16th Oct, 13th Nov, 10th Dec)

04.02 Affordable Housing – Upton Pyne. An email had been received from Mr. S. Wass in which a couple of questions for the council were raised and the discussion will be relayed back to Mr. Wass. The chair indicates we would like to be placed on their list.

04.03 Grant update for playground equipment- The clerk sought letters of support and the councillors provided details of who would write the various letters.

04.04 Gritter update, Cllr Jones provided an update on the gritter being relocated and any necessary work that may need doing in the short term. Bags of grit were also brought back with the gritter.

04.05 Insurance renewal – The clerk has received two invitations to renew the insurance but at slightly different rates. So we will renew at the lower price until otherwise informed by the insurance company. The chair requested the clerk check with the insurance company how often the checks have to be made on the playground equipment.

05/05 To consider any applicants for co-option

A discussion was held about the two people who will be coming in future months.

06/05 Mid Devon District Council

6.01 Planning Applications: none

6.02 Planning Decisions: none

6.03 Report from MDDC Councillor: None - Due to the recent elections there was no attendance from a MDDC.

07/05 Finance

Parish Council receipts Current Account: None

Parish Council payments current account

It was resolved to renew the ICO fee by direct debit as this would save £5 per year

These were agreed as

Item	Payee	Purpose	Amount
7.01	Mr. A. Jones	Retrieval of the Gritter	£25.00
7.02	Clerk	PAYE	£225.57
7.03	HMRC	PAYE	£48.20
7.04	Insurance	Yearly	£239.05

Balances:

07.05 Parish Council Current Account balance: to be updated

07.06 Parish Council Footpath balance (in above current account figure): £311.74

07.07 Parish Council Reserve Account balance: £ (£4,000.00 ring fenced for play equipment)

07.08 Agar forms signed and agreed.

10/05 Road and Footpaths – Wraddon to White Cottage needs to be reported as there are pot holes, the clerk will do this. No report on the footpaths as they are fine apart from being wet and muddy.

11/05 Clerks Report -

11.01 River Exe details distributed to council members.

11.02 Shobrooke Harvest celebration would like to be considered for a grant to replace tents etc.

The council discussed the matter and will consider it when costs are provided.

11.03 Farming charity for grants for farmers seeking donations.

11.04 The Brooke an update was provided to the council.

12/05 Minor Matters and Items for Future Agenda

12.01 How often does the playground equipment need checking, as the council believe the insurance company has requested it is weekly. The clerk will check.

12.02 Agar and approval of the accounts will need to be on the June agenda.f

13/05 Date of next meeting: Wednesday 14th June 2023, at 7.30 pm, at the Village Hall

End of formal business