

Shobrooke Parish Council

Notice of Meeting of Parish Council

Dear Councillors

I hereby give notice that the meeting of the above-named Parish Council will be held on Wednesday 16 February 2022 at **7.30pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted at the meeting set out hereunder.

Dated this 10 February 2022

Signed



Jane Hole

Clerk to the Parish Council

shobrookepc@outlook.com

01392 851148

Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances)

01/02/22 Apologies

To receive apologies

02/02/22 Declaration of Interest

- 2.1 Register of Interests (ROI). Councillors to update as required
- 2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
- 2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

03/02/22 Minutes of the last meeting held on Wednesday 19 January 2022 (previously circulated)

To be agreed and signed as a true record

04/02/22 To consider any applicants for co-option

Standing orders to be suspended to allow discussion with candidates.

05/02/22 Mid Devon District Council

5.1 Planning Applications:

22/00063/MARM - Reserved matter for the erection of 257 dwellings and up to 5 Gypsy and Traveller pitches; associated works in connection with 8.6ha of land to facilitate future Crediton Rugby Club and up to 1.1ha of land future primary school; details of landscaping, public open space and other associated infrastructure and engineering operations and access and highway work following outline approval 17/00348/MOUT at Creedy Bridge, Crediton

21/02552/FULL - Retention of Mongolian Ger, tool cupboard, tool shed and lean to for agricultural equipment Location: Land at NGR 287245 100120, Wyke Hill, Shobrooke

22/00233/FULL-Variation of condition 2 of planning permission 21/01430/FULL to allow the provision of an integrated garage and an external chimney - Erection of an agricultural workers dwelling at land at NGR 289026 99967 (West Of Shute Cross) Shobrooke

5.2 Planning Decisions: None

- 5.3 To note consultation on MDDC Local Plan – see below
- 5.4 Report from MDDC Councillor, Cllr Graeme Barnell on MDDC business relevant to the parish

06/02/22 Finance

6.1 Parish Council receipts Current Account: None

6.2 Parish Council payments current account:

Item	Payee	Purpose	Amount £
6.2.1	J Hole	Salary and expenses	247.06

6.3 To approve authorisers/signatories for this month's online payments

6.4 Balances:

6.4.1 Parish Council Current Account balance: £1,069.82

6.4.2 Parish Council Footpath balance (in above current account figure): £311.74

6.4.3 Parish Council Reserve Account balance: £7,798.98 (£3,250.00 ringfenced for play equipment)

6.5 Financial Statement and Budget Monitor – attached.

07/02/22 Road and Footpaths

7.1 Outstanding Road and Footpath issues

7.2 New issues identified

08/02/22 Parish Council

8.1 To agree Community Resilience plan – circulated separately

8.2 To consider plans for the Queens Platinum Jubilee

8.3 To consider arrangements for Annual Parish Meeting (7pm 18 May)

09/02/22 Councillor's Reports

9.1 To consider any Councillor reports for areas of responsibility

9.2 Playing Fields

9.2.1 To note weekly inspections reports

9.2.2 Update on grant application to Viridor

10/02/22 Clerk's Report

None

11/02/22 Devon County Council

11.1 Report from DCC Councillor, Cllr M Squires on DCC business relevant to the parish – see report below

12/02/22 Miscellaneous Correspondence

Various newsletters circulated. A list of any other correspondence will be available at the meeting

13/02/22 Minor Matters and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14/02/22 Date of next meeting: Wednesday 16 March 2022, at 7.30 pm, at the Village Hall

End of formal business

Agenda Item 5.3

NEW MID DEVON LOCAL PLAN-ISSUES CONSULTATION

Work has started on a new Local Plan for Mid Devon which is being called '**Plan Mid Devon**'. This will include a vision and strategy for how the district will be planned, policies that will guide development, the use of land and buildings and a map that will show where development can take place and what parts of the district will be protected.

A public consultation has now started on an Issues Paper. We are asking the public to help us Plan Mid Devon by telling us what issues they think are most relevant and important to them and their community, and which should be given the greatest priority in Mid Devon for the period to 2043. Comments are invited on the Plan Mid Devon Issues Paper, its associated Sustainability Appraisal and Equality Impact Assessment Scoping Reports.

The consultation runs from 31st January – 28th March 2022. This is the first opportunity for the public to find out more about this new Local Plan and help us prepare it. The consultation documents and further information will be published on our website Plan Mid Devon - MIDDEVON.GOV.UK when the consultation starts.

Printed copies of the consultation documents will also be available to view at our Council Offices in Tiverton (Phoenix House, Phoenix Lane EX16 6PP) or at libraries within Mid Devon during opening hours.

We will be holding two online events during the consultation specifically for Parish and Town Councils. Both events will provide the same introductory material, but provide two separate opportunities **for Parish and Town Councils** to join us at a time that works best for them. These will be held via Zoom and we will email all Parish and Town Councils the joining instructions:

Date Time

Thursday 3rd February 5.00 – 6.00pm

Tuesday 8th February 5.00 – 6.00pm

We are also holding a series of online events during the consultation **for the public** which are as follows. These will be held via Zoom and joining instructions will be published on our website Plan Mid Devon - MIDDEVON.GOV.UK:

Date/Time

Monday 7th February 3.30 – 4.30pm

Introduction to Plan Mid Devon + Question and Answers

Thursday 10th February 6.00 – 7.00pm

Climate Change and Plan Mid Devon + Question and Answers

Monday 14th February 10.30 – 11.30am

Introduction to Plan Mid Devon + Question and Answers1

Wednesday 16th February 6.00 – 7.00pm

Housing and Plan Mid Devon + Question and Answers@

With the announcement of the lifting of National 'Plan B' Covid-19 restrictions, it is our intention to organise public drop in events in Tiverton, Cullompton and Crediton.

More information about this will be published on our website once this has been confirmed.

Comments on the Issues Paper and its supporting documents must be sent to Mid Devon Council by 28th March 2022. We are encouraging the public to do this by completing the online survey where they can let us know how they think we should plan the future of Mid Devon. We welcome responses to those questions they wish to answer. Alternatively responses to the consultation documents can be made by email or post.

By email: planmiddevon@middevon.gov.uk. If you have any questions about this consultation please contact the Forward Planning Team at planmiddevon@middevon.gov.uk or on 07815 803758/ 07967179669

Agenda Item 6.5

Shobooke Parish Council

Financial Statement and Budget Monitor 2021- 2022

Income

Opening Balance (c/f from 19/2020)	£2,678.00	
Precept	£6,518.00	
Prow grant	£0.00	
DCC Locality grant	£500.00	
VAT	£0.00	£357.54 To claim
DCC Community Enhancement grant	£0.00	
MDDC S106 grant	£0.00	
Other grant	£0.00	
Communities Together Fund (TAP)	£0.00	
	£9,696.00	

Expenditure as at February 2022

	Item	Budget	To date	Balance	20/21 actual
To date figures are minus VAT. VAT paid is shown in misc					
Grants	Total Parish Council Grants	£600.00	£650.00	-£50.00	£600.00
	Churchyard	£500.00	£500.00	£0.00	£400.00
	Maintenance of war memorial	£0.00	£0.00	£0.00	£100.00
	Other	£100.00	£150.00	-£50.00	£100.00
Administration & running costs	Total Admin & running costs	£3,983.00	£3,369.66	£613.34	£3,451.18
	Elections	£0.00	£0.00	£0.00	£0.00
	Total Clerks Wages	£3,012.00	£2,668.55	£343.45	£2,870.50
	Salary incl PAYE	£2,850.00	£2,525.55	£324.45	£2,762.50
	Home office allowance	£162.00	£143.00	£19.00	£108.00
	Total Expenses	£165.00	£136.06	£28.94	£79.03
	Clerk's Expenses	£140.00	£122.66	£17.34	£60.28
	Other Expenses	£25.00	£13.40	£11.60	£18.75
	Room expenses	£126.00	£11.99	£114.01	£47.96
	Insurance	£270.00	£239.05	£30.95	£236.69
	Fees and Subscriptions	£300.00	£214.01	£85.99	£204.50
	Total Training (inc. ref. materials)	£110.00	£100.00	£10.00	£12.50
	Training Clerk's	£50.00	£0.00	£50.00	£12.50
	Training Councillors	£60.00	£100.00	-£40.00	£0.00
Repairs & maintenance	Total Repairs & maintenance costs	£2,646.74	£970.32	£1,676.42	£852.57
	Grass cutting in play park	£700.00	£700.00	£0.00	£700.00
	Playground Inspections	£135.00	£119.50	£15.50	£131.50
	Playground maintenance	£700.00	£60.87	£639.13	£0.00
	General maintenance	£300.00	£0.00	£300.00	£0.00
	Signs/noticeboards	£100.00	£0.00	£100.00	£21.07
	Footpaths (not P3)	£300.00	£20.00	£280.00	£0.00
	P3 Footpaths	£311.74	£0.00	£311.74	£0.00
	BT Kiosk/defib maintenance	£100.00	£69.95	£30.05	£0.00
Misc	Total misc costs	£857.54	£3,636.20	£500.00	£4,737.02
	PC equipment	£100.00	£0.00	£100.00	£0.00
	Non budgeted expenditure	£200.00	£0.00	£200.00	£0.00
	Transfer to deposit	£0.00	£0.00	£0.00	£0.00
	Emergency spending	£200.00	£0.00	£200.00	£0.00
	Spending covered by grant	£0.00	£921.66	£0.00	£500.00
	Installation of play equipment	£0.00	£1,502.00	£0.00	£0.00
	Purchase of defibrillator	£0.00	£855.00	£0.00	£0.00
	S106	£0.00	£0.00	£0.00	£3,485.44
	VAT	£357.54	£357.54	£0.00	£751.58
Totals:		£8,087.28	£8,626.18	£2,739.76	£9,640.77

Current Account

Total income YTD	£9,696.00
Withdrawn/Transf	£8,377.12
Less O/S Cheques	£249.06
Balance (incl Footpath)	£1,069.82

Footpath account: £311.74

Reserve Balance £7,798.98

Required reserve	£2,000.00
Ringfenced for play equip	£3,250.00
Available balance	£2,548.98

P3 Footpath

Grant received 12/13	£340.00
Grant received 13/14	£350.00
Grant received 14/15	£200.00
PC top up 15/16	£0.00
Additional funds 15/16	£500.00
Grant received 15/16	£1,500.00
Grant received 16/17	£1,000.00
Grant received 17/18	£540.00
Total income	£4,430.00
VAT reclaimed to date	£823.77
Income plus VAT	£5,253.77
Expenditure	£4,942.03

Balance £311.74

VAT to be re-claimed	£0.00
----------------------	-------

Agenda Item 11.1

Report from Cllr M Squires, DCC

This time of the year Councils are preparing the budget for the coming financial year. This year it is not easy to get a balanced budget. Adult Social Services and Children's services have a shortage of carers and social workers - which is the case nationwide. Using agency workers cost more than those employed directly. Please see below to see a promotion drive.

Our rural areas always seem at a financial disadvantage. SPARSE a national organisation representing rural authorities have over many years been working to persuade government that we need Fairer funding. Services cost more to deliver in a rural area. Yet as many of you will know the funding that goes straight to schools from government leaves Devon schools at a disadvantage to the tune of approx. £250 per child.

Chance for people out of work in Devon to become keyworkers

Proud to Care Devon has launched a campaign to recruit 2,000 more Care Workers urgently in the county, particularly in domiciliary care and care homes. The campaign is encouraging those looking for training opportunities to consider if their skills and values are suitable for a career in care.

Proud to Care is offering free one-to-one telephone support to find out if a job in care is right for you. You don't necessarily need qualifications or previous experience. What's important are your core skills, values and your attitudes towards working with people who need care.

Furthermore, thanks to the European Social Fund, there are free and flexible courses to support people to find the right role, or to take a step up, in health and social care. The courses are being offered by partners across Devon including Learn Devon, City College Plymouth, South Devon College, Exeter College and Petroc.

The Find Your Calling campaign aims to mobilise an army of new care workers in Devon, encouraging people with the right values and core skills to apply. The campaign calls for people to register their interest by completing a quick online form at www.proudtocaredevon.org.uk/findyourcalling/.

Applicants will get a call back and the offer of free one-to-one support to find out if a job in care and health is right for them.

Need some help or advice?

The Proud to Care Devon Team are happy to help or offer advice. Please contact us if you have any questions about how you can help promote the campaign: proudtocare@devon.gov.uk

As you will know there is a Parish Review launched in Mid Devon and this could affect parishes as we know them. Parishes will have been contacted and I would urge all to comment with their thoughts during the consultation period – consultation started on 16th December for eight weeks. Parish Councillors know their parishes and boundaries better than others and now is the chance to voice any concerns you have. Further info can be parishreview@www.middevon.gov.uk or write to Parish Review, Electoral Services, Phoenix House, Phoenix Lane Tiverton EX16 6PP

I will be more than happy for you to copy your response to me. I will also be commenting during consultation.

Shobrooke Parish Council

Clerks salary and expenses breakdown

February 2022

Salary for January	20 hours' x £11.30	£226.00
	PAYE	£0.00

£226.00

Expenses

Item	Quantity	Charge
Home office allowance*	1	£13.00
Envelopes 4p each	0	£0.00
Large envelope	0	£0.00
2 nd class stamp (66p)	1	£0.66
2 nd class stamp large	0	£0.00
Printing 8p per sheet	25 sheets	£2.00
Mileage x 2 visits	12 miles	£5.40

* Shobrooke portion of 50/50 split with NSC

Expenses subtotal **£21.06**

Total **£247.06**