

Shobrooke Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the AGM of Shobrooke Parish Council for the purpose of transacting the following business. Following the AGM an Ordinary meeting of Shobrooke Parish Council will also be held. The Meeting will be at the Village Hall on Wednesday 10th May 2023 starting at 7:40pm.

Dated: 3rd May 2023

Signed: *M Clarke*

Clerk to the Parish Council

Mrs. Clarke

shobrookepc@outlook.com

Tel: 07886004919

Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances).

Agenda – AGM

- 01/05 Welcome and Apologies for absence**
To receive apologies
- 02/05 Declaration of Interest**
 - 2.1 Register of Interests (ROI). Councillors to update as required
 - 2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
 - 2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/05 Election of Chairman**
- 04/05 Election of Vice-Chair.**
- 05/05 To consider applicants for co-option**
- 06/05 Register of interests forms**
- 07/05 Banking mandates.**
- 08/05 Approve the Minutes of AGM in 2022.**
- 09/05 Appointment of internal auditor.**
- 10/05 Renewal of annual Subscriptions. DALC/ Insurance**
- 11/05 Review of Donations/Grants.**
- 12/05 Closure of the AGM**

Formal Close of the AGM

Part 2 Ordinary Meeting.

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03/05 Minutes of the last meeting held - 12th April 2023, To be agreed and signed as a true record

04/05 Parish council - Matters arising-

04.01

04.02

04.03

05/05 Mid Devon District Council

5.1 Planning Applications: - None

5.2 Planning Decisions:

06/05 Reports from MDDC Councillor, DCC Councillor

07/05 Finance

Item	Payee	Purpose	Amount £
07.02.01			
07.02.02	A. Clarke	Salary and expenses	
07.02.03	HMRC *	PAYE	

7.1 Parish Council receipts Current Account: None

7.2 Parish Council payments Current Account: None

7.3 To approve authorisers/signatories for this month's online payments

7.4 Balances:

7.4.1 Parish Council Current Account balance: £

7.4.2 Parish Council Footpath balance (in above current account figure): £

7.4.3 Parish Council Reserve Account balance: £(£4,000.00 ring fenced for play equipment)

08/05 Roads and Footpaths.

09/05 Clerks Report

08.01

10/05 Miscellaneous matters/ correspondence

11/05 Minor Matters and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

12/05 Date of next meeting: Wednesday 14th June, at 7.30 pm, at the Village Hall

End of formal business